

31 July 2015

Our ref: DB/L15183  
*Please quote above reference on  
all future correspondence*

Paul Gee

**By email:** gasnolarservice@gmail.com

Dear Mr Gee

**Request for information**

I refer to your email dated 30 July 2015 in which you asked for a breakdown of costs.

That breakdown is as follows:

<p>Six hours spent reading, reviewing, redacting, and collating information.</p> <p>The first hour is not charged. The remaining five hours are charged as follows:</p> <ul style="list-style-type: none"> <li>• An initial charge of \$38 for the first chargeable half hour or part thereof; and</li> <li>• Then \$38 for each additional half hour or part thereof.</li> </ul>	<p>\$380.00</p>
<p>Photocopying 273 pages at \$0.20 for each page after the first 20 pages.</p>	<p>\$50.60</p>
<p><b>Total</b></p>	<p><b>\$430.60</b></p>

Please note in the letter dated 28 July 2015 I informed you there were 314 pages of information. This number was incorrect as two duplicated documents were included. These have been removed, which brings the total number of single-sided pages to 273. This is correctly reflected in the breakdown of costs above.

Please make payment of \$430.60 to the Board if you would like to proceed with your request. You can pay directly into the bank account 02-0560-0158869-00 (referencing L15183) or by writing a cheque to "Plumbers, Gasfitters and Drainlayers Board". Please advise the Board when you have made payment.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M Sawyers', is written over a horizontal dotted line. The signature is stylized and includes a large, sweeping loop at the top.

Martin Sawyers  
**Chief Executive/Registrar**